

POLICY SCRUTINY COMMITTEE

Tuesday, 4 October 2022

6.00 pm

**Committee Rooms 1-2, City
Hall**

- Membership: Councillors Jane Loffhagen (Chair), Calum Watt (Vice-Chair), Debbie Armiger, Rebecca Longbottom, Bill Mara, Mark Storer and Emily Wood
- Substitute member(s): Councillors Gary Hewson and Pat Vaughan
- Officers attending: Paul Carrick, Democratic Services, Legal Services and Daren Turner

A G E N D A

SECTION A	Page(s)
1. Confirmation of Minutes - 16 August 2022	3 - 6
2. Declarations of Interest	
Please note that, in accordance with the Members' Code of Conduct, when declaring interests members must disclose the existence and nature of the interest, and whether it is a disclosable pecuniary interest (DPI) or personal and/or pecuniary.	
3. Sincil Bank Regeneration	7 - 20
4. Health Scrutiny Update	Verbal Report
5. Policy Scrutiny Work Programme 2022-23 and Executive Work Programme Update	21 - 30

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Present: Councillor Jane Loffhagen (*in the Chair*),
Councillor Calum Watt, Councillor Debbie Armiger,
Councillor Rebecca Longbottom, Councillor Bill Mara and
Councillor Mark Storer

Apologies for Absence: None.

8. Change to Order of Business

RESOLVED that the order of business be changed to run as follows:

- Confirmation of Minutes – 7 June 2022
- Declarations of Interest
- Exclusion of Press and Public
- Bulky Items Collections
- Inclusion of Press and Public
- CCTV Code of Practice Update
- Health Scrutiny Update
- Policy Scrutiny Work Programme 2022-23 and Executive Work Programme Update

9. Confirmation of Minutes - 7 June 2022

RESOLVED that the minutes of the meeting held on 7 June 2022 be confirmed and signed by the Chair.

10. Declarations of Interest

No declarations of interest were received.

11. Exclusion of Press and Public

RESOLVED that the press and public be excluded from the meeting during consideration of the following item(s) of business because it is likely that if members of the public were present there would be a disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

12. Bulky Items Collections

Steve Bird, Assistant Director for Communities and Street Scene:

- a. presented a proposal to establish a trial for a charged bulky item collection service in the City, in partnership with West Lindsey District Council
- b. gave the background to the proposal as detailed at paragraph 3 of the report
- c. outlined the proposal as detailed at paragraph 4 of the report
- d. invited committee's questions and comments.

The committee discussed the contents of the report in detail and generally supported the proposal.

RESOLVED that the proposal to establish a trial for a charged bulky item collection service be supported and referred to Executive for approval.

13. Inclusion of Press and Public

RESOLVED that the Press and Public be included back into the meeting.

14. CCTV Code of Practice Update

Caroline Bird, Community Services Manager:

- a. presented the revised CCTV Code of Practice for consideration prior to referral to Executive
- b. advised that the Council's CCTV service operated under a Code of Practice which brought together the various legislative requirements of a public CCTV system and ensured that the service operated lawfully and appropriately, providing a robust, reliable, and trustworthy service
- c. explained that the code was last updated in 2014. Since that time operational and legislative changes had taken place, including a major upgrade in 2017. The revised Code included all changes that had taken place since the last edition
- d. referred to Appendix B of the report and highlighted the material changes since the previously adopted code
- e. advised that consultation had taken place with Lincolnshire Police who had confirmed that they were satisfied with the code and reflected our arrangements, where relevant
- f. explained that once adopted, the Code would become a public document and would enable interested parties to be assured that the Councils CCTV system was fully compliant, and that the privacy of individuals was appropriately protected.
- g. invited committee's questions and comments

Question: Asked why the facial recognition feature was not currently being used.

Response: There was a test case in court where the use of facial recognition was deemed as not proportionate. Also, the Surveillance Camera Commission did not support using it unless requested by the Police and signed off at the highest level, for example national security.

Question: Further asked if the decision to switch on the facial recognition would be made by Officers.

Response: Legal colleagues would be consulted and it would likely be signed off by the CX, and only if Police requested it, as things currently stand.

Question: Referred to section 9.2 of the Policy in relation to the release of data to a third party and asked how much the Council could charge for footage.

Response: Clarified that this was related to charging insurance companies for footage, this was included in the policy so that it may be implemented in future, the charge would be around £100 based on other authority's charges.

Members made the following comments:

- Pleased to see that the Policy would be reviewed in 3 years' time
- Acknowledged that Equality, Diversity and Human Rights had been considered.
- Referred to the Aims of the CCTV system as detailed in section 1.3 (e) of the policy and commented that "To assist in the delivery of City Council Services" was very vague and needed to be defined.
- Further referred to the Aims of the CCTV system (g) and suggested that more detail be included such as "a safer area to walk around at night"

Caroline Bird, Community Services Manager responded that the wording of the aims of the CCTV system would be looked at before Executive.

RESOLVED that the revised CCTV Code of Practice be supported and referred to Executive for approval.

15. Health Scrutiny Update

The Chair of Policy Scrutiny Committee updated members of the business that had been discussed at the Health Scrutiny meeting held on 15 June 2022 and 13 July 2022, these were:

- Reconfiguration of Four NHS Services in Lincolnshire: Orthopaedics; Urgent and Emergency Care; Acute Medicine; and Stroke Service
- Engagement by the NHS in Lincolnshire on Lincolnshire's Second Community Diagnostic Centre
- NHS Dental Services in Lincolnshire
- Lincolnshire Pharmaceutical Needs Assessment – Response of the Committee to the Consultation Draft
- Cancer Programme Update and Lincolnshire Living with Cancer Programme
- The Lincolnshire People Board Strategy for Recruiting and Retaining Talent
- Humber Acute Services Programme – Update

RESOLVED that the report be noted.

16. Policy Scrutiny Work Programme 2022-23 and Executive Work Programme Update

The Democratic Services Officer:

- a. presented the report 'Policy Scrutiny Work Programme 2022-23 and Executive Work Programme Update'.
- b. presented the Executive Work Programme August 2022 – July 2023.
- c. requested councillors to submit what items they wished to scrutinise from the Executive Work Programme and policies of interest.



d. invited members questions and comments.

Councillor Watt referred to the Executive work programme and asked if the Western Growth Corridor – Next Steps could be brought to Policy Scrutiny Committee.

The Chair responded that the Democratic Services Officer would liaise with the relevant Officer to find out if this could be brought to Policy Scrutiny Committee.


RESOLVED that:

1. the work Policy Scrutiny work programme be noted.
2. the Executive work programme be noted.



Sincil Bank Regeneration

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1

Placeshaping Strategy



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2

Early Successes – improving the Streetscene

- Street Signs
- Sincil Bank Community Hub
- Empty Homes
- CCTV – Hermit Street
- St Andrews Garden
- Funding into the area

3

Early Successes



4

Early Successes



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5

Early Successes



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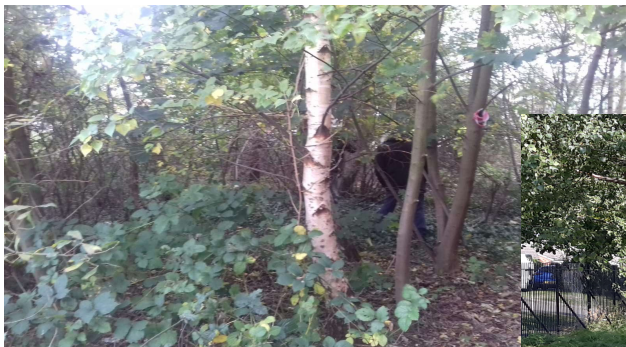
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7

Early Successes



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8

Early Successes



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9

Our Six Priorities/Physical Interventions

- Hermit Street Redevelopment
- Creating Open/Green Spaces
- Residents Parking
- Redesign of Highways Infrastructure/Urban Design
- Palmer Street Garage Site
- Cleaner/Safer Streets



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10

Creating Open/Green Spaces

- Archer Street former Play Area
- Under Pelham Bridge
- Kesteven Street/Tentercroft Street
- Chelmsford Street



Archer Street Former Play Area



Area Under Pelham Bridge



13

Chelmsford Street



14

Kesteven Street/Tentercroft Street



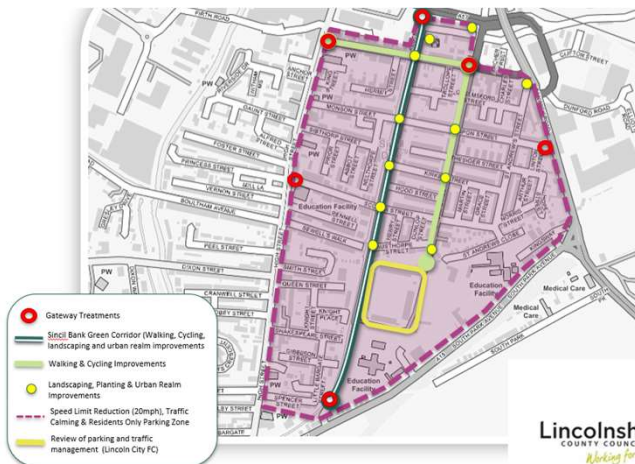
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15

Redesign of Highways Infrastructure/Urban Design



Walkable, Cyclable Sinclair Bank



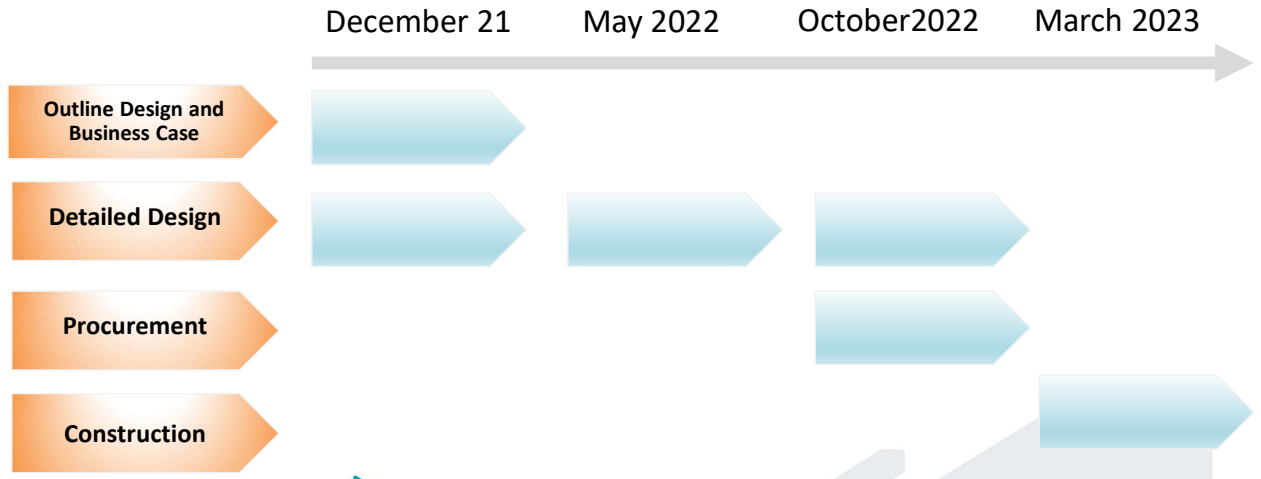
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16

Redesign of Highways Infrastructure/Urban Design Next Steps



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17

Hermit Street Redevelopment

The area over a long period of time has attracted incidents of anti social behavior and criminal activity.

Architects commissioned to produce concept designs aimed at designing out this activity



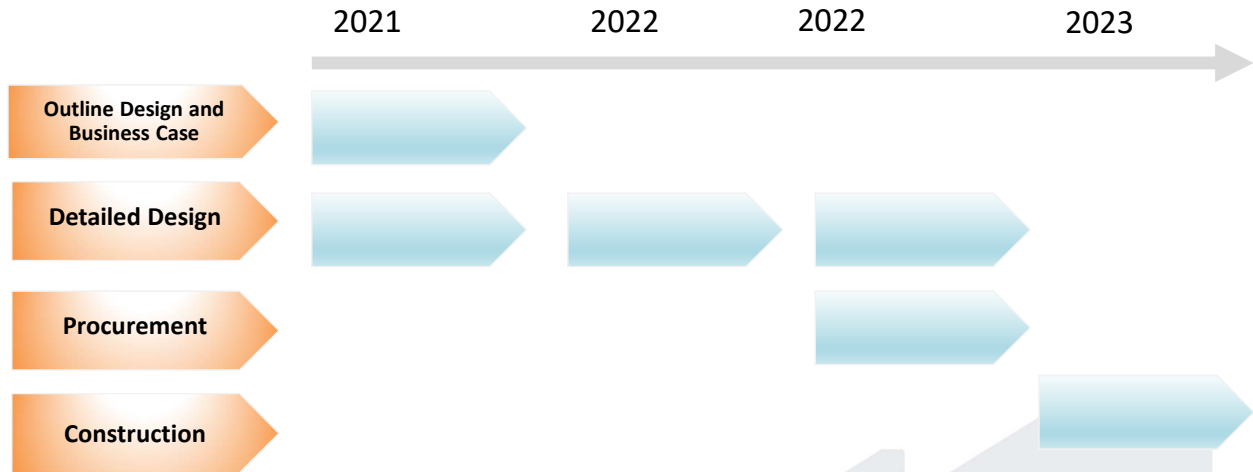
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18

Hermit Street Redevelopment Next Steps



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Residents Parking

Residents Parking will cover the whole of Sincil Bank. The area will be split into two zones 5C and 5D

LCC will carry out further consultation before the end of the year.

Barring any major objections, this will be reported via their committee structure and if approved the scheme will be implemented by April 2023



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Residents Parking



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Palmer Street Garage Site



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Cleaner Safer Streets

- CCTV
- Reducing Fly Tipping
- Improving the Street Scene
- Supporting Social Action



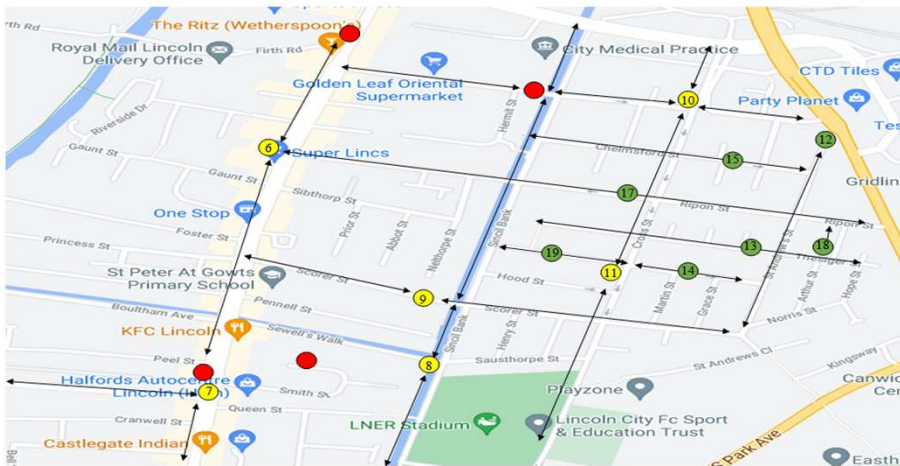
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23

Cleaner Safer Streets – CCTV

Park Ward CCTV Cameras

● Existing Cameras
 ● Safer Street Fund Cameras
 ● Additional cameras funded through Neighbourhood Team



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24

Cleaner Safer Streets

Fly Tipping Week of Action

- Biffa – Big area clean up
- Door knocking handing out information in top five languages
- Volunteer led pop up sessions in hotspot areas. Encouraging residents to look after the area they live in, get involved in social action and report fly tipping
- Discussions to be held with landlords

25

Community Leadership

- Community Land Trust
- Lincoln Embracing All Nations
- Community Chest
- Place Based Social Action
- Community Events Programme

26

Lessons Learnt

- Building Trust takes time. Communities need to see action
- Independent study helps to get buy in from partner agencies and ensure that there is a focus to the work
- Requires a local base as a focal point for engaging with the community.

POLICY SCRUTINY COMMITTEE

4TH OCTOBER 2022

SUBJECT:	POLICY SCRUTINY WORK PROGRAMME 2022/23 AND EXECUTIVE WORK PROGRAMME UPDATE
REPORT BY:	CHIEF EXECUTIVE & TOWN CLERK
LEAD OFFICER:	CLAIRE TURNER, DEMOCRATIC SERVICES OFFICER

1. Purpose of Report

1.1 To present the Policy Scrutiny Committee Work Programme for 2022/23 and receive comments and considerations from members with items for the municipal year 2022/2023 and to advise Members of the items that are on the current edition of the Executive Work Programme.

2. Background

2.1 The work programme is attached at **Appendix A**.

2.2 The Constitution provides for the publication of the Executive Work Programme on a monthly basis detailing key decisions/ exempt para (Section B) items to be taken by the Executive, a committee of the Executive or a Member of the Executive during the period covered by the programme. This is attached at **Appendix B** and has been provided to assist members in identifying items for inclusion within the work programme.

3. Recommendation

3.1 That Members give consideration to the Policy Scrutiny Work Programme for 2022/23 and update where appropriate to include items which they wish to consider from the Executive Work Programme as required.

List of Background Papers: None

Lead Officer: Claire Turner, Democratic Services Officer
Telephone (01522) 873619

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Policy Scrutiny Committee Work Programme – Timetable for 2022/23

7 June 2022

Item(s)	Responsible Person(s)	Comments
Health Scrutiny Update	Chair of Policy Scrutiny	Regular Report
Policy Scrutiny Work Programme 2022 -2023	Democratic Services	Regular Report
Animal Policy	Francesca Bell	
Noise Policy	Francesca Bell	
Internal Domestic Abuse Policy	Francesca Bell	

16 August 2022

Item(s)	Responsible Person(s)	Comments
Policy Scrutiny Work Programme 2022-2023 Update	Democratic Services	Regular Report
CCTV Revised Code of Practice	Caroline Bird	
Charged Bulky Collection Service	Steve Bird	
Health Scrutiny Update	Chair of Policy Scrutiny	Regular Report

4 October 2022

Item(s)	Responsible Person(s)	Comments
Policy Scrutiny Work Programme 2022 -2023	Democratic Services	Regular Report
Neighbourhood Working Update	Paul Carrick/ Andrew McNeil	Requested at meeting on 15 th March 2022
Health Scrutiny Update	Chair of Policy Scrutiny	Regular Report

22 November 2022

Item(s)	Responsible Person(s)	Comments
Post Implementation Review – Public Conveniences	Steve Bird	Requested by committee at meeting held on 24 August 2021
Protecting Vulnerable People Update	Paula Burton	
Health and Wellbeing Strategy	Francesca Bell	
Policy Scrutiny Work Programme 2022-2023 Update	Democratic Services	Regular Report
Health Scrutiny Update	Chair of Policy Scrutiny	Regular Report
Recycling- paper and card collections proposal	Steve Bird	

10 January 2023

Item(s)	Responsible Person(s)	Comments
Policy Scrutiny Work Programme 2022-2023 Update	Democratic Services	Regular Report
Health Scrutiny Update	Chair of Policy Scrutiny	Regular Report

14 March 2023

Item(s)	Responsible Person(s)	Comments
Policy Scrutiny Work Programme 2023-2024 Update	Democratic Services	Regular Report
Health Scrutiny Update	Chair of Policy Scrutiny	Regular Report

Unscheduled Items.

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EXECUTIVE WORK PROGRAMME

September 2022 - August 2023

NOTES

1. The Leader in consultation with the Chief Executive and Town Clerk prepares an Executive Work Programme to cover a period of twelve months.
2. The Executive Work Programme contains matters which the Leader has reason to believe will be the subject of a key decision during the period covered by the Plan or Executive decisions which are likely to be taken in private.
3. A Key Decision is one which is likely:
 - a) to result in the Local Authority incurring expenditure which is , or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which it relates; or
 - b) to be significant in terms of its effect on communities living or working in an area comprising 2 or more wards in the area of the local authority.
4. Whilst the majority of the Executive's business at the meetings listed in the Executive Work Programme will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or person information.

This document serves as formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that certain items in the Executive Work Programme will be considered in private because the item contains exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If an item is to be considered in private this will indicated on the individual decision notice.

If you have any queries, please telephone 01522 873387 or email democratic.services@lincoln.gov.uk.

EXECUTIVE WORK PROGRAMME SUMMARY

Date of Decision	Decision	Decision: Summary	Decision Taken By	Key Decision	Exempt Information
03 October 2022	Financial Performance Quarterly Monitoring	To present to Executive the first quarter's financial performance 2022/23	Executive	No	Public
03 October 2022	CCTV Revised Code of Practice	Adopting the revised CoP	Executive	No	Private
03 October 2022	To Dispose of Unused Land for the Provision of Supported Accommodation	To seek Executive approval.	Executive	Yes	Private
03 October 2022	Bulky Items Collections	To review options.	Executive	No	Private
17 October 2022	Western Growth Corridor - Next Steps	Decision on the next steps for landowner delivery of the development	Executive	Yes	Public
17 October 2022	Western Growth Corridor-Next Steps	Decision on the next steps for landowner delivery of the development	Executive	Yes	Private
17 October 2022	Housing Pipeline Approach	Decision on the approach to developing a housing pipeline on City Council owned land	Executive	Yes	Public
17 October 2022	Greetwell Place Managed Workspace - Future Arrangements	Nature of the City Council's involvement in the operation of Greetwell Place	Executive	Yes	Private
17 October 2022	Disposal of Property	To seek Executive approval.	Executive	No	Private

17 October 2022	Health & Wellbeing Strategy	Adoption and next steps on the Health & Wellbeing Strategy	Executive	Yes	Public
17 October 2022	Financial Procedure Rules	To recommend to Full Council the adoption of the revised Financial Procedure Rules	Executive	No	Public
21 November 2022	Strategic Risk Register Quarterly Review	To provide the Executive with a status report of the revised Strategic Risk Register as at the end of the second quarter 2022/23.	Executive	No	Partly Private
21 November 2022	Financial Performance Quarterly Monitoring	To present to Executive the second quarter's financial performance 2022/23	Executive	No	Public
21 November 2022	Operational Performance Quarterly Monitoring Report	To present to Members a summary of the operational performance position for the second quarter of the financial year 2022/23	Executive	No	Public
12 December 2022	Health and Welbeing Strategy	Direction on whether to implement strategy	Executive	No	Public
03 January 2023	Localised Council Tax Support Scheme 2023/24	To refer to Full Council to consider/approve a Council Tax Support Scheme 2023/24 and accompanying Exceptional Hardship Payments scheme fund.	Executive	Yes	Public
20 February 2023	Operational Performance Quarterly Monitoring Report	To present to Members a summary of the operational performance position for the third quarter of the financial year 2022/23	Executive	No	Public
20 February 2023	Financial Performance Quarterly Monitoring	To present to Executive the third quarter's financial performance 2022/23	Executive	No	Public
20 February 2023	Strategic Risk Register	To provide the Executive with a status	Executive	No	Partly Private

	Quarterly Review	report of the revised Strategic Risk Register as at the end of the third quarter 2022/23.			
30 May 2023	Operational Performance Quarterly Monitoring Report	To present to Members a summary of the operational performance position for the fourth quarter of the financial year 2022/23	Executive	No	Public
30 May 2023	Financial Performance Quarterly Monitoring	To present to Executive the fourth quarter's financial performance 2022/23	Executive	No	Public
30 May 2023	Strategic Risk Register Quarterly Review	To provide the Executive with a status report of the revised Strategic Risk Register as at the end of the fourth quarter 2022/23.	Executive	No	Partly Private
19 June 2023	Treasury Management Stewardship and Actual Prudential Indicators Report 2022/23 (Outturn)	To review the treasury management out-turn of the City of Lincoln Council 2022/23	Executive	No	Public